## Innovaccer CMHN PCP Patient Panel Worklist Quick Guide

The Innovaccer CMHN PCP Patient Panel Worklist includes all active patients in CMHN value based agreements assigned to your practice. Data includes patient demographics, risk score, number of past due care gaps, last well visit, and last visit to assigned PCP practice.

The purpose of the Patient Panel Worklist is to provide visibility into patients assigned to your practice. For example, you can use this worklist to assess high level counts of your practice's assigned patients, view individual patients assigned to your practice, and/or to support outreach activities. These worklists are <u>updated daily</u> with applicable EMR and claims information.

**\*Please Note:** For those CMHN practices who are also in PCN, separate PCN panel worklists and CMICS panel worklists (inclusive of both CMHN and PCN patients) are also available.

This guide will walk you through the basics of accessing and using the Patient Panel Worklist.

\*Please Note: Worklists are sometimes referred to as <u>Worksets</u> within the Innovaccer solution.

## Accessing the Worklists

First, visit the <u>Children's Mercy Integrated Care Solutions Innovaccer website</u> to log into your account.

2 After you log in, you will be directed to your Innovaccer Home Page. Click on the **Data** tab at the top left of the page, then click on **Worksets**.

3 Click on the CMHN PCP Patient Panel worklist.



## **Viewing the Worklist**

The Patient Panel Worklist will provide you with <u>patient demographic information</u> including the patient EMPI, first name, last name, gender, patient ID, date of birth, and age. Additionally, the Patient Panel Worklist displays the patient's risk score, <u>number of Needs Attention care items</u>, <u>last well care visit</u> <u>date and organization</u>, <u>last visit to assigned PCP</u>, the assigned PCP and practice information, phone number, and address. **Scroll from left to right to view all columns**.

: Worksets / CMHN PCP Patient Panel 86,792 records									Choose Columns Shared with 2 groups 🔹 🖌 🛨 🔻		
EMPI	: First Name :	Last Name :	Gender :	Patient ID :	Date of Birth	Age I	Risk Score E	Needs Attention Co	Last Well Care Visit	Last Well Care Visit :	Last Visit To Assign
	and a	100	м	1000	100 (00 (00))	10.0	0.52	2	10.00		02/09/2022
-	10000	-	м	10110		-	0.51			-	10/06/2021
-	1000	The second se	F	100011	44.07.007.0		0.50	1	10.00	Inclusion and the	07/25/2021
-	1010	The second se	F	1000	100 C	14	0.50	1	10000	Charles Transmiss	10/04/2021
-	1000	100.00	м	10110			0.52	1	10.00	Inclusion and in the	12/02/2021
	1000100	100.0	F		4447-0218		0.51	1			
-	10000	110.000	м	1000	100.000	100	0.72	7	10.000	Records and set	12/16/2020
-	and the second s	1000	м	11100	ALC: UNK	10	0.52	1		Records and and	11/18/2021
	Second Second	Statement .	м	10.000	ALC: NO.	10	0.52		10.000 million	Inclusion and in the	12/21/2021
-	10.000		F	10100	ALC: 1278	-	0.51	4	ALC: 10.00	COLUMN AND A	02/08/2022
-	1000		F	10.000	ALC: 101	10.0	2.14	2	10.000	real restore and the state	10/26/2021
-		automatic .	м	100710	10.00 mm		0.94	10	ALC: 10.00	COLUMN AND A	02/19/2020
-	Name of Street o	termination in the	м				1.48	2	10.000	Inclusion and in the	
	Tax.	The second se	F	10010			1.57				01/20/2022
-	100700	-	м	10010	10.10.100	100	0.52	3	ALC: NO. 100	recommendation in	06/14/2021
-	100	10000	F	1000	10.00		0.80	5			08/18/2020
	taking .		F		10.000	100	0.89	6	10.000	Terrary reported on	03/06/2020
	1010	-	F	-		-	1.71	6			04/05/2021
-	inere a	in the second se	м	10.000	10.000.0010		0.51		10.00 million	manager - company -	09/28/2021
-	100	-	м	1000	ALC: 1997	100		3	10.00 million	COLUMNS AND A	01/11/2022
	and the second s	1000	F	100.00	10.00.00	14	0.50		10.000	Inclusion and in	12/10/2021
	1000	10.00	м	1100	and the second s		0.72	3			01/28/2022

At the right of the screen, you will find a menu bar and several icons. Use the **arrow icon** to download the Worklist as an Excel file. If you would like to filter the Worklist, use the icon with **three horizontal lines**.

Choose Columns

## Shared with 1 group + 😫 💉 🛨 \Xi

Each column has **three vertical dots** next to the column name. If you would like to <u>sort the list</u> prior to downloading, click the <u>three vertical dots</u> then click <u>Sort Ascending/Descending</u>. If you plan to use these Patient Panel Worklists for outreach activities, CMICS recommends sorting the Needs Attention Count column in Descending order. For improvement for a specific measure, CMICS recommends using the measure specific patient outreach worklists (see Innovaccer Worklist Quick Guide). Also, please consider using the <u>CMHN Quality Improvement Tool Kit</u> for improvement strategies, resources, and insights to inform and support your efforts!

Needs Attention Co :							
6	≞ Sort Ascending						
1	╤ Sort Descending						
3	😫 Hide Column						
4							
1							
5							