

# Innovaccer CMHN PCP Patient Panel Worklist Quick Guide

The Innovaccer CMHN PCP Patient Panel Worklist includes all active patients in CMHN value based agreements assigned to your practice. Data includes patient demographics, risk score, number of past due care gaps, last well visit, and last visit to assigned PCP practice.

The purpose of the Patient Panel Worklist is to provide visibility into patients assigned to your practice. For example, you can use this worklist to assess high level counts of your practice's assigned patients, view individual patients assigned to your practice, and/or to support outreach activities. These worklists are updated daily with applicable EMR and claims information.

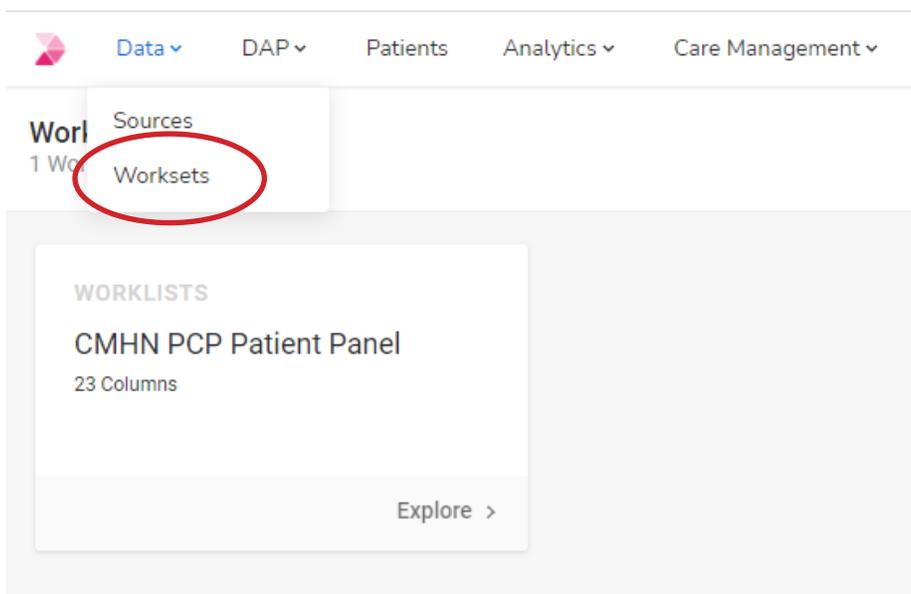
**\*Please Note:** For those CMHN practices who are also in PCN, separate PCN panel worklists and CMICS panel worklists (inclusive of both CMHN and PCN patients) are also available.

This guide will walk you through the basics of accessing and using the Patient Panel Worklist.

**\*Please Note:** Worklists are sometimes referred to as Worksets within the Innovaccer solution.

## Accessing the Worklists

- 1 First, visit the [Children's Mercy Integrated Care Solutions Innovaccer website](#) to log into your account.
- 2 After you log in, you will be directed to your Innovaccer Home Page. Click on the **Data** tab at the top left of the page, then click on **Worksets**.
- 3 Click on the **CMHN PCP Patient Panel** worklist.



## Viewing the Worklist

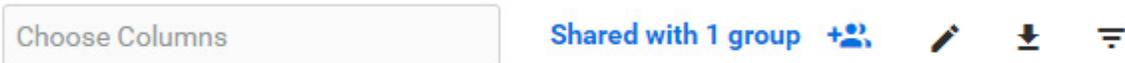
The Patient Panel Worklist will provide you with patient demographic information including the patient EMPI, first name, last name, gender, patient ID, date of birth, and age. Additionally, the Patient Panel Worklist displays the patient's risk score, number of Needs Attention care items, last well care visit date and organization, last visit to assigned PCP, the assigned PCP and practice information, phone number, and address. **Scroll from left to right to view all columns.**

< Worksets / CMHN PCP Patient Panel  
86,792 records

Choose Columns Shared with 2 groups

| EMPI | First Name | Last Name | Gender | Patient ID | Date of Birth | Age | Risk Score | Needs Attention Co... | Last Well Care Visit ... | Last Well Care Visit ... | Last Visit To Assign... |
|------|------------|-----------|--------|------------|---------------|-----|------------|-----------------------|--------------------------|--------------------------|-------------------------|
|      |            |           | M      |            |               |     | 0.52       | 2                     |                          |                          | 02/09/2022              |
|      |            |           | M      |            |               |     | 0.51       |                       |                          |                          | 10/06/2021              |
|      |            |           | F      |            |               |     | 0.50       | 1                     |                          |                          | 07/25/2021              |
|      |            |           | F      |            |               |     | 0.50       | 1                     |                          |                          | 10/04/2021              |
|      |            |           | M      |            |               |     | 0.52       | 1                     |                          |                          | 12/02/2021              |
|      |            |           | F      |            |               |     | 0.51       | 1                     |                          |                          |                         |
|      |            |           | M      |            |               |     | 0.72       | 7                     |                          |                          | 12/16/2020              |
|      |            |           | M      |            |               |     | 0.52       | 1                     |                          |                          | 11/18/2021              |
|      |            |           | M      |            |               |     | 0.52       |                       |                          |                          | 12/21/2021              |
|      |            |           | F      |            |               |     | 0.51       | 4                     |                          |                          | 02/08/2022              |
|      |            |           | F      |            |               |     | 2.14       | 2                     |                          |                          | 10/24/2021              |
|      |            |           | M      |            |               |     | 0.94       | 10                    |                          |                          | 02/19/2020              |
|      |            |           | M      |            |               |     | 1.48       | 2                     |                          |                          |                         |
|      |            |           | F      |            |               |     | 1.57       |                       |                          |                          | 01/20/2022              |
|      |            |           | M      |            |               |     | 0.52       | 3                     |                          |                          | 06/14/2021              |
|      |            |           | F      |            |               |     | 0.80       | 5                     |                          |                          | 08/18/2020              |
|      |            |           | F      |            |               |     | 0.89       | 6                     |                          |                          | 03/06/2020              |
|      |            |           | F      |            |               |     | 1.71       | 6                     |                          |                          | 04/05/2021              |
|      |            |           | M      |            |               |     | 0.51       |                       |                          |                          | 09/28/2021              |
|      |            |           | M      |            |               |     |            | 3                     |                          |                          | 01/11/2022              |
|      |            |           | F      |            |               |     | 0.50       |                       |                          |                          | 12/10/2021              |
|      |            |           | M      |            |               |     | 0.72       | 3                     |                          |                          | 01/28/2022              |

At the right of the screen, you will find a menu bar and several icons. Use the **arrow icon** to download the Worklist as an Excel file. If you would like to filter the Worklist, use the icon with **three horizontal lines**.



Each column has **three vertical dots** next to the column name. If you would like to sort the list prior to downloading, click the three vertical dots then click Sort Ascending/Descending. If you plan to use these Patient Panel Worklists for outreach activities, CMICS recommends sorting the Needs Attention Count column in Descending order. For improvement for a specific measure, CMICS recommends using the measure specific patient outreach worklists (see [Innovaccer Worklist Quick Guide](#)). Also, please consider using the [CMHN Quality Improvement Tool Kit](#) for improvement strategies, resources, and insights to inform and support your efforts!

| Needs Attention Co... | :               |
|-----------------------|-----------------|
| 6                     | Sort Ascending  |
| 1                     | Sort Descending |
| 3                     | Hide Column     |
| 4                     |                 |
| 1                     |                 |
| 5                     |                 |